

ABSTRACT FORMAT

CHOOSING A PRESENTATION FORMAT

While the Program Planning Committee will attempt to honor the submitted format for presentations, this will not always be possible. An option is available to select consideration for an alternative format if the Program Planning Committee cannot accommodate your preferred format. For questions on panel presentation proposals, please contact a CSTE Program Analyst by email or call (770) 458-3811.

- ★ **Breakout Presentation:** Findings are presented on a specific topic within a breakout session with the opportunity for audience Q&A. Presentations are approximately 15-20 minutes, with only one (1) presenting author per submitted abstract.
- ★ **Rapid-fire Presentation:** Findings are presented on a specific topic within a breakout session with the opportunity for audience Q&A. Presentations are approximately 5-7 minutes, with only one (1) presenting author per submitted abstract.
- ★ **Poster Presentation:** A visual illustration on a poster board that summarizes findings by way of limited text, graphics, and photographs. Presentations are limited to only one (1) presenting author per submitted abstract.
- ★ **Roundtable Presentation:** Informative presentation focusing on recent findings or innovative topics, with substantial opportunity for discussion among attendees. Presentations are limited to up to two (2) presenting author(s) per submitted abstract. Audiovisual equipment will not be available for roundtable sessions.

PRESENTATION FORMAT	BREAKOUT	RAPID-FIRE	POSTER	ROUNDTABLE
Key attributes	Oral presentation requiring a comprehensive review and discussion	Oral presentation limited to speedy sharing of relevant results and conclusion	Visual display of graphics, diagrams and limited text	Discussion-based topic where audience feedback and participation is maximized
Abstract requirements	<ul style="list-style-type: none"> • Background • Methods • Results • Conclusion 	<ul style="list-style-type: none"> • Background • Methods • Results • Conclusion 	<ul style="list-style-type: none"> • Background • Methods • Results • Conclusion 	<ul style="list-style-type: none"> • Key objectives • Brief summary
Presentation length	15-20 minutes for presentation with Q&A following presentation	5-7 minutes for presentation with Q&A at end of session	30 minutes for information sharing and discussion	45 minutes for information sharing and discussions
Session length	90 minutes	90 minutes	Poster displayed for 1 and ½ days	45 minutes
Audio/Visual equipment provided	Projector and laptop	Projector and laptop	None	None
Maximum # of presenting authors	1 presenting author	1 presenting author	1 presenting author	2 presenting authors